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**Part 2 Local Plan for Corby - Programme Highlights Report**


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**SYNOPSIS**

To inform members on the progress made in preparing the Part 2 Local Plan

**1. Summary**

- 1.1 The attached Highlight Report is the second highlight report provided since the Local Plan Committee approved the programme and timetable for the preparation of the Part 2 Local Plan in August 2016. It follows on from the Highlight Report presented to Local Plan Committee on 8<sup>th</sup> March 2017.
- 2.2 It shows that work is ongoing to complete technical work.

**3. Options to be considered (if any)**

This is an information report for the Committee so there are no alternative options

**4. Issues to be taken into account**
***Policy Priorities***

The statutory development plan for the Borough forms a part of the Borough Council's overarching policy framework. It has potentially wide-ranging policy implications beyond the field of spatial planning. There will be a need for positive interaction between the Plan, and other plans and strategies of the Borough Council (and other stakeholders) to ensure that a consistent and holistic approach is adopted

***Financial***

Budget to support the preparation of the Part 2 Local Plan for Corby agreed at One Corby Policy Committee on 29<sup>th</sup> November 2016.

***Legal***

Preparation of a local plan is a statutory duty upon every Local Planning Authority. Local plans are prepared within the framework set out by the Planning and Compulsory Purchase Act 2004, as amended by the Localism Act 2011. Once adopted, the Local Plan will become part of the statutory Development Plan. Section 38(6) of the act requires planning decisions to be made in accordance with the plan unless material considerations indicate otherwise

***Performance Information***

None directly linked to this report.

***Best Value***

None directly linked to this report.

***Human Rights***

It is intended that the new Local Plan, and the process of preparing it, should be inclusive and respectful of human rights. The adopted Statement of Community Involvement spells out the rights that the public have to engage with the plan-making process. Implications are

(directly or indirectly) considered through the preparation of Sustainability Appraisal and Equalities Impact Assessment

***Equalities and Sustainability***

The Local Plan will address a wide range of economic, social and environmental considerations with particular regard to identifying and addressing the needs of groups within the community with specific/additional needs. The Local Plan will be accompanied by a Sustainability Appraisal which includes equalities and sustainability assessment.

***Risk Management***

A risk assessment of the project has been undertaken. As far as possible control measures have been put in place to minimise these risks, including regular project meetings where risk is reviewed.

**5. Recommendation**

That Members note current progress with plan making.

**Background Papers**

Nil

**Officer to Contact**

Peter Williams

01536 464165

Planning Officer

## Appendix 1 – Highlight Report

<b>HIGHLIGHT REPORT – PART 2 LOCAL PLAN FOR CORBY</b>																														
<b>Report Period From:</b>	20 <sup>th</sup> February 2017	<b>Report Period To:</b>	13 <sup>th</sup> April 2017																											
<b>Project Manager</b>	Terry Begley																													
<b>Project Status Summary</b>	<b>GREEN</b>	<b>Project Status (Green, Amber, Red)</b> Red: Most dates/deliverables not to target Amber: Some dates/deliverables not to target Green: All dates/deliverables on target																												
<b>Timetable Status:</b>																														
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Milestone</th> <th style="width: 33%;">Baseline</th> <th style="width: 33%;">Forecast/Actual</th> </tr> </thead> <tbody> <tr> <td>Regulation 18 consultation</td> <td>November/December 2016</td> <td>November/December 2016</td> </tr> <tr> <td>Emerging Draft consultation</td> <td>December 2017/January 2018</td> <td>December 2017/January 2018</td> </tr> <tr> <td>Pre-Submission publication</td> <td>October/November 2018</td> <td>October/November 2018</td> </tr> <tr> <td>Submission of Local Plan</td> <td>June 2019</td> <td>June 2019</td> </tr> <tr> <td>Pre-Examination Meeting</td> <td>July 2019</td> <td>July 2019</td> </tr> <tr> <td>Independent Examination</td> <td>August 2019</td> <td>August 2019</td> </tr> <tr> <td>Receive Inspectors Report</td> <td>November 2019</td> <td>November 2019</td> </tr> <tr> <td>Adoption</td> <td>December 2019</td> <td>December 2019</td> </tr> </tbody> </table>				Milestone	Baseline	Forecast/Actual	Regulation 18 consultation	November/December 2016	November/December 2016	Emerging Draft consultation	December 2017/January 2018	December 2017/January 2018	Pre-Submission publication	October/November 2018	October/November 2018	Submission of Local Plan	June 2019	June 2019	Pre-Examination Meeting	July 2019	July 2019	Independent Examination	August 2019	August 2019	Receive Inspectors Report	November 2019	November 2019	Adoption	December 2019	December 2019
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<b>Progress this Period:</b>	<p><u>Housing Background Paper</u></p> <ul style="list-style-type: none"> <li>Meetings have been held with colleagues from housing and Northamptonshire Rural Housing Association</li> </ul> <p><u>Infrastructure Delivery Statements</u></p> <ul style="list-style-type: none"> <li>Consultation with infrastructure and service providers</li> </ul> <p><u>Local Green Space Background Paper</u></p> <ul style="list-style-type: none"> <li>Scoping phase of background paper commenced on 24<sup>th</sup> March 2017</li> </ul> <p><u>Open Space, Sport and Recreational Facilities Assessment Update</u></p> <ul style="list-style-type: none"> <li>KKP have been progressing this work</li> <li>Draft indoor and built needs assessment report received on 28<sup>th</sup> March 2017</li> <li>Copies shared with colleagues in Culture and Leisure and Sport England</li> </ul> <p><u>Property Market Review and Assessment of Employment Sites</u></p> <ul style="list-style-type: none"> <li>Consultants PBA appointed to complete work, including market assessment on 15<sup>th</sup> March 2017</li> <li>First draft report and GIS work completed on 28<sup>th</sup> March 2017</li> </ul>																													
<b>Planned Work Next Period:</b>	<ul style="list-style-type: none"> <li>Ongoing management of external consultants</li> <li>Continued liaison with infrastructure and service providers</li> <li>In accordance with project management best practice, a steering group involving the Planning Manager and senior officers will meet on a fortnightly basis. <ul style="list-style-type: none"> <li>Commence preparation of a tender document to procure Local Plan software</li> <li>Meet with Northamptonshire County Council and the Environment Agency to scope the requirements for updates to the Strategic Flood Risk Assessment</li> </ul> </li> </ul>																													
<b>Change Control:</b>	No changes required.																													
<b>Risks:</b>	Key risks to note are as follows:																													

	<b>Risks</b>	<b>Response/Mitigation</b>
	Staff turnover, recruitment and absence e.g. long term sick or maternity leave affects capacity within the team to manage the workloads and meet timetables resulting in slippage.	Prompt recruitment of new staff and recruitment of temporary staff
	Consultants not delivering within agreed timescales	Timescales and expectations are clear within the project brief and reinforced at inception. Should slippage begin to occur then officers will identify the problem quickly and engage with the consultants to find a solution.
	Changes in national policy or guidance that affects work streams causing consequential delay or abortive work.	Ongoing monitoring of planning policy.

**Budget Status:**

<b>Activity</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2019/20</b>	<b>Forecast/Actual</b>
Employment Land Review	£25,000			PBA appointed at cost of £28,400. First instalment paid in 2016/17.
Open Space, Sport and Recreation Study	£55,000	£10,000		KKP appointed at cost of £54,744. 60% (£32,846) of this will be paid before the end of March 2017 on receipt of draft reports. The remaining £21,898 will fall in 2017/18.
Call for Sites and viability assessments	£5,000	£10,000	£15,000	Call for Sites exercise undertaken at nil costs.
Strategic Risk Flood Risk Assessment Update		£25,000		
Corby Housing Needs Assessment		£10,000		
Retail Impact Assessment		£20,000		
Sustainability Assessment		£20,000	£10,000	
Town Centre Master Plan		£5,000		
Habitats Regulations Assessment		£5,000		
Publicity & Advertising	£1,000	£1,000	£3,000	Costs of £450 associated with Regulation 18 consultation
Public Consultation Software		£15,000	£15,000	
Programme Officer			£30,000	
Planning Inspector			£35,000	
Room Hire AV/refreshments			£5,000	
CS Publication post adoption.			£15,000	
Specialist Legal Support		£10,000	£30,000	
<b>Annual Totals</b>	<b>£86,000</b>	<b>£131,000</b>	<b>£158,000</b>	