



Please ask for Council Tax Office

Reference No.

Date of Issue:

COUNCIL TAX

DISABLED PERSONS REDUCTION APPLICATION

When you have filled in this form, please return it in the postage paid envelope provided together with a Doctor's Certificate or a note from a qualified person i.e. an occupational therapist or social worker. If you are unable to obtain a certificate or note, do not delay your application if you think you should receive a reduction. A visit to your home may be made by appointment.

PLEASE COMPLETE THIS FORM IN BLACK INK IN BLOCK CAPITALS

1. DISABLED PERSON'S FULL NAME

Title	Forenames	Surname

2. FEATURES OF YOUR HOME

A reduction may be granted if your home has one of the following features which is essential or of major importance to the well-being of the disabled person:

Please tick

- | | |
|---|-----|
| a) A room, other than a bathroom, kitchen or lavatory which is used mainly by the disabled person | [] |
| b) A second bathroom or kitchen | [] |
| c) Extra space to allow wheelchair movement | [] |

THIS AUTHORITY IS UNDER A DUTY TO PROTECT THE PUBLIC FUNDS WHICH IT ADMINISTERS, AND TO THIS END MAY USE THE INFORMATION HELD ABOUT YOU FOR THE PREVENTION AND DETECTION OF FRAUD. IT MAY ALSO SHARE THIS INFORMATION WITH OTHER BODIES RESPONSIBLE FOR AUDITING OR ADMINISTERING PUBLIC FUNDS FOR THESE PURPOSES.

DECLARATION:

I declare the information given on this form is correct to the best of my knowledge and belief. I undertake to inform the Council Tax Office immediately if there is a change in circumstances, which may affect my entitlement to a reduction.

Signed: Date:

Name: Tel. No.

EXPLANATORY NOTES

- 1. A disability reduction will be equivalent to a re-banding of your dwelling into the band immediately below the one shown in the Valuation List. The Valuation List will not be altered.**
- 2. The disabled person may be anyone living in the household, including persons under 18 years of age.**
- 3. If more than one disabled person lives at this address, only one reduction may be granted.**
- 4. Confirmation that the circumstances remain the same will be required annually.**
- 5. The liable person may appeal against the refusal of a reduction by serving written notice on the Council giving the reasons why a reduction should be granted which are within the Council Tax Regulations.**