CRITERIA FOR EMERGENCY COMMUNITY GRANTS SCHEME
Introduction

Corby Borough Council has introduced an Emergency Community Grant Scheme to support local charities, community groups and organisations who are actively supporting our most vulnerable residents being affected by the COVID-19 pandemic. You may apply for the following grant: Emergency Community Grants - Up to £250

Aims

To get extra financial support to local organisations registered to support older people and other vulnerable residents affected by the COVID-19 pandemic.

Who can apply?

Organisations need to:

✓ Be not for profit; for example: community groups; voluntary organisations, local charities.
✓ If the amount you are applying for is less than £100 it is not necessary for your organisation to be constituted, although it is imperative that evidence of spend is submitted before the 30th June 2020 and the Signed Conditions are met.
✓ If the amount you are applying for is greater than £100 a copy of your constitution must be submitted with your application.
✓ If constituted have a bank account that must have at least two signatories.
✓ Be able to produce evidence of spend once the pandemic is over.
✓ Clearly show what services are being delivered specifically to support vulnerable residents isolated by the COVID-19 in the Corby Borough.

Examples of what is likely to be funded from COVID Grant Funding

- Personal Protective Equipment (PPE)
- Materials for use in delivering services e.g. containers
- Publicity materials, printing
- Training for volunteers

What Corby Borough Council Will Not Fund:

✗ Staff Costs
✗ Retrospective purchases
Projects run by faith organisations for the sole purpose of promoting or benefiting a belief or group of believers and applications by political organisations or political activities

Loans or debt repayments

**Monitoring and Acknowledgements**

- Successful applications will be required to submit a completed monitoring form (when the pandemic is over) which simply shows how the funding was spent with receipts/invoices attached.
- Figures of how many people benefited from the service provided by your organisation.

**Application Form Guidance - General**

- Please ensure the form has been electronically signed by the chair from your organisation or the person responsible if not constituted.
- You have a copy of the application in case we want to clarify information with you.
- A decision on your application will be made as quickly as possible through delegated authority to the Head of Service Culture and Leisure and Chair of the Grants Committee.
- We will try and avoid but on some occasions more information may be requested before a decision is made.
- If you are successful, the Council expects you to sign and return a conditions of grant agreement.

This Criteria is only a guideline, the Chair of the Grants Committee and the Culture and Leisure Head of Service has the discretion to make awards based on other factors that they may wish to consider. Applications will be considered on an individual basis and the delegated authority may use judgment to award funding to projects that most benefit the community. The decision of the delegated authority will be final.

Please send completed application forms to:

Email: CommunityResilience@corby.gov.uk